

No later than ninety (90) days in advance of the proposed date(s) of the tournament or games you are requesting permission to host, submit to your State Association for approval:

1. a completed *Application to Host a Tournament or Games* (must be the original - NO FAXES), incomplete applications will be returned;
2. a completed *Tournament Hosting Agreement* with appropriate supporting data, signed by the President or Chief Officer of the Host Organization, and by the Tournament Director;
3. a copy of the Rules for the Tournament or Games (NOTE: in any Under 16 or older division which will include more than one (1) foreign team, the Rules of the Tournament or Games MUST specify FIFA limited substitution rules);
4. fees (if any) charged by the State Association

The State Association is not required to approve any application submitted less than ninety (90) days in advance. If an application is submitted less than ninety (90) days in advance, late fees may be charged by the State Association. Consult with your State Association for their specific policies and fees.

PROCEDURES FOR HOSTING FOREIGN TEAMS IN TOURNAMENTS OR GAMES
(Teams from outside of the United States)

No later than one hundred and eighty (180) days in advance of the proposed date(s) of the tournament you are requesting permission to host, or no later than ninety (90) days in advance of the proposed date(s) of the games you are requesting permission to host, submit to your State Association for approval:

1. a completed *Application to Host a Tournament or Games* (must be the original -NO FAXES), incomplete applications will be returned;
2. a completed *Tournament Hosting Agreement*, if you are requesting permission to host a tournament, with appropriate supporting data, signed by the President or Chief Officer of the Host Organization, and by the Tournament Director;
3. a copy of the Rules for the Tournament or Games (NOTE: in any Under 16 or older division which will include more than one (1) foreign team, the Rules of the Tournament or Games MUST specify FIFA limited substitution rules);
4. applicable fees made payable to U S Soccer:

60 or more days in advance	\$50.00
less than 60 days in advance	100.00

5. fees (if any) charged by the State Association; and
6. any applicable *US Youth Soccer* late fees.

The State Association is not required to approve any application to host a tournament submitted less than one hundred and eighty (180) days in advance, or application to host games submitted less than ninety (90) days in advance. If applications to host are submitted in less than the required time, late fees may be charged by the State Association. Consult with your State Association for their specific policies and fees.

After ensuring that your team or organization is in good standing, the State Association will forward these documents to *US Youth Soccer* for approval. *US Youth Soccer* will then, through *U S Soccer*, submit to *FIFA* (Federation Internationale de Football Association) a request for approval. Upon approval, *US Youth Soccer* will return the approved applications to the State Association. (Refer to pg 10 of *Travel and Tournament Manual*, *FIFA Cir No.510,d.*)

No later than 60 days prior to the start of the approved tournament, a completed *Application to Host Foreign Teams*, must be submitted to the State Association, which will in turn forward on to *US Youth Soccer* for approval.

US Youth Soccer is not required to accept or approve any application to host a tournament submitted less than one hundred and fifty (150) days in advance, or application to host games submitted less than ninety (90) days in advance. If applications to host are submitted in less than the required time, the following non-refundable late fees must be enclosed, made payable to *US Youth Soccer*:

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| Application to Host a Tournament | |
| 1. less than one hundred and fifty (150) days but more than ninety (90) days advance notice | - \$25.00; |
| 2. less than ninety (90) days but more than sixty (60) days advance notice | - \$50.00; |
| 3. less than sixty (60) days but more than thirty (30) days advance notice | - \$75.00; and |
| 4. less than thirty (30) days advance notice | - \$100.00. |
| Application to Host Games | |
| 1. less than sixty (60) days but more than thirty (30) days advance notice | - \$25.00; and |
| 2. less than thirty (30) days advance notice | - \$50.00. |

RECOMMENDED DEFINITIONS OF TEAMS (Please corresponding letter in appropriate space on application)

- A - Intra-Club Tournament Team** a team which is put together for the sole purpose of playing in a tournament or other sanctioned non-league competition, whose roster includes only players who are members of one club.
- B - Inter-Club Tournament Team** a team which is put together for the sole purpose of playing in a tournament or other sanctioned non-league competition, whose roster includes players who are members of more than one club.
- C - Recreational Team** a team which participates in a Recreational League.
- D - Recreational Plus Team** a team which participates in a Recreational Plus League.

- E - Recreational All-Star Team** an Intra-Club Tournament Team whose roster only includes players selected from teams which participate in the same Recreational or Recreational Plus League.
- F - Classic Team** a team which participates in a Classic League.
- G - League Team** a team which participates in regularly scheduled league play.
- H - Premier Team** a team which participates in a Premier League.
- I - Select Team** the official Select (all-star) Team of *US Youth Soccer* member State Associations or any district or geographical sub-divisions thereof, or any league
- J - Other** attached description of team if it does not fit any of the above definition.